

**AUGUST 2017**

**Provider  
Newsletter**

**Note Worthy**

**Activity Plan:**

**AROUND THE WORLD**

**Closure Days:**

**Monday, August 7 2017**

**Meeting:**

No meetings in August

**Next meeting Monday**

**Sept. 11 2017. 6:30 at the**

**Library.**

**IMPORTANT**

**All invoices and timesheets need to be handed in by Wednesday August 2<sup>nd</sup> so Andrea can get payroll done before she leaves on holidays. If your documents are not in by this date your check will not be ready by the 15<sup>th</sup>.**



**Office Staff Holidays for August**

**Andrea (August 7<sup>th</sup> – 11<sup>th</sup>)**

**Noreen (August 14<sup>th</sup> -18<sup>th</sup>)**

**Serena (August 22- Sept. 2 2017)**

**Whoop Up Days Parade OFF SITES**

This year **Providers taking children to the Whoop Up Days Parade need to have completed and signed OFF SITE forms into the office by August 15<sup>th</sup> 2017** to be reviewed and approved by the office. We want to see specific details in regards to supervision. **THIS IS MANDATORY** for all Providers taking clients to the parade.

**REMINDERS**

- 1. Check your email for current care searches. All care searches will be sent out by email so make sure you are checking your emails daily if you are looking for clients. If you change your email address let Serena know.**
2. Make sure to fill out your **subbing permission form**; have them signed by the parents and hand them in **before** you close.
3. Most of you had off sites that expired the end of June so please make sure you have new ones in place.
4. **When you are subbing a child out please contact the other Provider** with necessary information including any medical issues on the children, pick up and drop off times, contract amount (so that the sub Provider can fill out their invoice) and any other information that will make the transition to the sub easier.
5. Update the spaces that you have available in the binder at the office if it changes. We use this binder to accommodate subbing and make sure ratios are being maintained when signing new clients; so try to keep the information current.
6. Licensing has completed the office review and we received one non-compliance for an expired criminal record check. Please make sure you are getting your documents that need to be renewed updated and handed in. Serena will be sending out reminder emails for documents that are about to expire.
7. **Licensing can be out at any time** to do individual day home reviews so please make sure that you have all of your health and safety and necessary documentation are in place.

**Congratulation to Leanne VanLoon on winning a \$25 gift card of her choice.**

At the bottom of the August activity plan you could reply to the email for a chance to win a gift card (or contact me to figure out what I meant to say. Good job Leanne for getting past the spelling mistakes. LOL!) *If you read the activity plan to the bottom you will understand what I mean.* As all activity calendars are to be completed and posted by the first of the month, I should have received all responses by now for those who wished to enter the draw. As Leanne was the only Provider to respond there was no need to wait for the September meeting to make the draw. Keep your eyes peeled for more chances to enter to win. For those of you that don't use the monthly activity plan because you create your own there will be other opportunities to enter draws through newsletter and other emails. Feel free to scan through the activity plans anyway for any opportunities to enter the draws as well.

**CONTRACT TIMES**

Please follow your contracted times for the children in your care. There have been lots of conversations this month with Providers and Parents feeling like they are being taken advantage of. It usually starts out with the parent asking for an occasional later pick up or earlier drop off in exchange for the child then being picked up early when the Provider wants to close early on a long weekend etc. These give and take arrangements seem to rarely work out as one person feels they are giving more than the other. So to avoid these situations just stick to the contracted times. If contract times need to be adjusted please contact the office and we will follow the appropriate steps.

**COMMUNITY EVENTS**

**Videos, Games and Popcorn! Tuesday August 8<sup>th</sup> 2017 Starts: 1:00 PM-Ends: 3:00 PM**

**Location: Galt Museum & Archives.** Join Taren Hager from the Oldman Watershed Council to explore how kids and families can have fun while helping protect the environment. Free popcorn! Summer Family Fun | Hands-on history | Families. Website: <https://galtmuseum.com/?p=0&action=event&subaction=view&ID=395>, Contact: Janae Redgrave Phone: 403.320-4700

**Applefest! 2017 Sustainable Family Festival Saturday August 12<sup>th</sup> 2017. Starts: 10:00 AM -Ends: 6:00 PM.**

**Location: Galt Gardens.** The Lethbridge Sustainable Living Association is hosting a Family friendly festival, Applefest! 2017, focussed on Sustainable and Green Initiatives for the Lethbridge area. The fruit rescue program has been buzzing with fruit picking for a couple of weeks now in preparation for the big day. The day of Applefest we will have an apple press and be fresh pressing and pasteurizing juice right on site. Bring a jar or give us a call and come learn while you pick. (Applefestlethbridge@gmail.com) To encourage less use of fossil fuels and great outdoor time, BikeBridge Lethbridge will be offering a valet bike service and information table at our event. Bike on in and have your bike taken for you. We have a huge partnership this year with Pogo Brothers in the form of our family friendly Apple Beer Tent including "root beers" for the littles. Applefest! Learning tents are a go again this year with hands on workshops in the areas of making your own Apple cider vinegar, herb drying/tea making, hands on creating zero waste, Sweet grass bison will be presenting on natural prairies and the role/importance of the bison in restoration, seed saving, and a few more tbc. We will have two kids' activity tents this year, one offered by Helen Schuler Nature center and one run by the Applefest! Committee. There will be hands on sustainably focused crafts and activities in each tent. Kids will have the opportunity to make themselves a reusable t shirt bag and take home a tree/plant to plant for themselves. There will be old fashion building items and crafts for the littles to explore. Of course the live entertainment and music. You will be able to take in the sounds of: Shayne Marie Tyra Whitson Dark Wrangler/In Cahoots Peace Hoopla Gabriel T Olsen Beyond Crimson The Steve Keenan Blues Band Jolene Draper Trio Coda Adequate Come and get your dance on. We will have local vendors selling local, hand and sustainably made goods. This is a family friendly festival and we want to inspire different ways to reduce our impact on the planet. For volunteer opportunities or more information, please email [applefestlethbridge@gmail.com](mailto:applefestlethbridge@gmail.com) Website: <http://www.lethbridgesustainableliving.org> Contact: Mandy Sandbach Phone: 403-894-4711

**Lethbridge Caribbean Carnival Saturday August 26<sup>th</sup> 2017. Starts: 11:00 AM- Ends: 10:00 PM Location: Galt Gardens.** Come join us for the first Lethbridge Caribbean Carnival! Music, dancing, food, beer gardens, kids' activities free admission - all ages. Contact: Myke Todd. Phone: (403) 394-6115. Email: [Callmyke@gmail.com](mailto:Callmyke@gmail.com)